

AUDIT COMMITTEE TERMS OF REFERENCE

Audit Committee - 4 July 2023

Report of: Deputy Chief Executive and Chief Officer - Finance and Trading

Status: For Consideration

Key Decision: No

Portfolio Holder: Cllr. Kevin Maskell

Contact Officer: Adrian Rowbotham, Ext. 7153

Recommendation to Audit Committee:

Note the Audit Committee Terms of Reference (Appendix A).

Introduction and Background

- 1 At the Annual Council meeting on the 23 May 2023, Members agreed the Terms of Reference for the Audit Committee. The Terms of Reference set out the overarching roles and responsibilities of the Committee.
- 2 The Terms of Reference were previously reported to the Audit Committee on 14 July 2022. It is appropriate to include them on an annual basis to assist Members when considering other reports on the agenda.

Evaluation to Assess Whether the Committee is Fulfilling its Terms of Reference

- 3 It is recognised good practice for the Audit Committee to undertake an annual evaluation to assess whether the Committee is fulfilling its terms of reference and that adequate consideration has been given to all core areas.
- 4 As the majority of Members on the committee are new to the committee it is not practical to gain a view as to whether the committee is fulfilling its terms of reference.
- 5 Previous Members of the committee were regularly asked for their views and decide which Member development they required.
- 6 Members will set the work plan and also agree the Member development programme which should help a view to be obtained going forward.
- 7 A separate report on the Review of the Effectiveness of the Audit Committee 2022/23 is included on this agenda.

Key Implications

Financial

None.

Legal Implications and Risk Assessment Statement.

None.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Appendices

Appendix A - Constitution of Sevenoaks District Council - Part 6 - Audit Committee

Background Papers

None

Adrian Rowbotham

Deputy Chief Executive and Chief Officer - Finance & Trading